

Recruiting/Sales Supply Order Form

Section A: Recruiting Supplies

Quantity	Item Name	Use
	Recruiting Brochure	This brochure is a great way to show recruits everything FHL has to offer including how to show a successful career path.
	Recruiting Tri-fold	A simplified version of the brochure, this tri-fold is a great leave-behind for prospective recruits.
	Recruiting DVD	Let your recruits see and hear directly from the FHL Sales Force. (Also available to download/view on the FHL website.)
	Personal Information Form (Yellow)	Have new recruits fill this form out to gather information when you first meet them.
	Frequently Asked Questions	This sheet contains the answers to recruits most frequently asked questions. Always keep one handy
	How You Get Paid (30% & 35%)	Easily show recruits how commission and advances work to set them on a fast track to reaching their financial goals.
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	Standard Analytical Reports	Use these handouts to provide recruits with an overview of FHL's Financial Stability and Growth.
	Incentive Summary	Summary of the current Incentive, Awards and Recognition booklet.
	RMS Book (limit 1)	This book teaches you the ins and outs of the RMS (Resume Management System) and Interview Systems.
	Hot List (limit 5)	Your personal resource book to list your potential field recruits.

Section B: Miscellaneous Supplies

Quantity	Item Name	Use
	B2B Pre-Approach System (use 1 per week)	Your personal resource booklet for B2B pre-approach tracking, contact information and appointments.
	Why Supplemental Benefits?	A tri-fold for the B2B Salesperson, this is a great handout for employers looking to offer FHL benefits.
	Daily Goal Card (Green) (use 1 per week)	Track your daily and weekly recruiting and selling activity with this handy tri-fold.
	What About Cancer	Current cancer statistics and medical costs will be at your fingertips with this tri-fold. Use it in the field as a leave behind.
	Triple Threat	A checklist of our most important triple threat activities for selling, training and recruiting.
	Agent Licensing Packets _____ Commission Level	Complete paperwork packet to get a recruit appointed and in the Family Heritage system.

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Section C: Shipping Information

Name: _____ Agent Number: _____
Address: _____ City: _____
State: _____ Zip Code: _____ Phone: _____
Preferred Shipping Method: (**Check One Below**) Date to Receive By: _____
_____ **UPS Ground** _____ **UPS Next Day (Agt Chg)** _____ **UPS 2nd Day (Agt Chg)**

The Sales Supply Order Form is used to order the above materials **ONLY** and it is provided by the Sales Administration Department. To order your marketing supplies go to your Family Heritage's website.

The Sales Administration Department will only accept Sales Supply Orders submitted using this order form. As always, please fax your Sales Supply requests to the Sales Department at 440.922.5190 or email to becky.nardi@familyheritagelife.com **AND** linda.sweney@familyheritagelife.com.

Please note the following processing and shipping policies:

- All orders will be processed and ready to ship within 5 business days of receipt of the request.
- All orders will be processed in the order in which they are received.
- All orders will be shipped via UPS Ground unless otherwise requested.
- All shipping charges other than UPS Ground (ex. UPS 2nd Day or UPS Next Day), will be charged directly to the requester.
- UPS cannot ship to a P.O. Box; therefore any requests listing a P.O. Box will be shipped via US Mail.

If you have questions please contact Becky Nardi, at 440.922.5132 or Linda Sweney at 440.922.5200 (ext. 529).

Best Regards,

Sales Administration Department

HOME OFFICE USE ONLY:

Date Received: _____ Date Shipped: _____ Shipping Method: _____

